

The U.S. Embassy in Kuala Lumpur is pleased to announce changes in procedures for applying for a nonimmigrant visa:

### **How To Apply For A U.S. Visa**

- Step 1** Obtain a visa photo. See <http://www.ustraveldocs.com/my/my-niv-photoinfo.html> for requirements
- Step 2** Complete the visa application online at <http://ceac.state.gov/genniv/>. Print the Confirmation Page when finished.
- Step 3** Pay the fee at any Malaysian branch of Standard Chartered Bank. Bring your passport and the printed confirmation sheet. (If you have a Standard Chartered account, you can pay online. See <http://www.ustraveldocs.com/my/my-niv-paymentinfo.html>)
- Step 4** Go to [www.ustraveldocs.com/my](http://www.ustraveldocs.com/my) to make an appointment for an interview at the Embassy, or call 03-2302-3988. (You must wait at least 4 hours after paying the fee). When making an appointment, you will also choose where you want your passport sent if your visa is approved.
- Step 5** Come to the Embassy for your interview on the appointed day. Plan to arrive at least 15 minutes early.
- Step 6** Passports with visas will be returned to you at your home or business at no extra cost, or you may opt to pick them up at one of several service centers around Malaysia. You will specify the method and address when you make your appointment (Step 4).

**NOTE:** Receipts purchased in the past from Alliance Bank will remain valid for one year after the date of payment. But applicants will need to call the above phone number to make appointments; if the fee was paid at Alliance Bank, the appointment cannot be made via the web site.